

**MINUTES OF THE  
CHILDREN AND YOUNG PEOPLE'S TRUST BOARD MEETING  
HELD ON 24TH JULY 2008, MEZZ ROOM 3, COUNTY HALL.**

**Present:**

Sue Imbriano (BCC), – Chairman, Chris Munday (BCC), Gill Clipson (Amersham College), Cllr. Lin Hazell (BCC), Carol Mason (Voluntary Sector), Ed Mallam (BCC), Cllr. David Polhill (BCC), Cllr. Pauline Wilkinson (BCC), Alan Goodrum (CDC), Dean Taylor (BCC), Cllr. Helen Wilkinson (WDC), Cllr. Marion Clayton (BCC), Vivien Salisbury (Voluntary Sector), Alfred Hanson (OBMH), Cllr. Penni Thorne (AVDC), Ed MacAlister-Smith (Bucks PCT), Su Cheetham (Bucks LSC), Lee Gilmour (notes).

**Guests:**

Caroline Corcoran (BCC) and Julie Battersby (BCC) - Item 5.

**Apologies:**

Chris Williams (BCC), Cllr. Hillary Evans (SBDC), Pauline Odulinski (Aylesbury College), Yvonne Taylor (OBMH), Andrew Toynton (Bucks LSC), Sally Loring (Bucks Hospital Trust), Neil Coker (Aylesbury College).

**1. Welcome and Apologies**

SI welcomed Ed MacAlister-Smith to the meeting and the apologies were noted.

**2. Declarations of Interest**

None.

**3. Minutes and Matters Arising**

The minutes were agreed with the following amendments:

**Item 9 – Organisational Updates**

Jonathan Johnson has been appointed as the new Principle Designate and not the Head Teacher.

It was noted that Pauline Wilkinson was at the last meeting.

**Matters arising:**

**Item 4 – Impact of Growth**

Marcus Rogers had sent an update to say that he has only received one response to date from the LSC. SI reminded colleagues to get back to MR.

**Action: All**

**Item 6 – APA**

CMunday reported that he had checked the numbering and it was correct.

SI reported that Ofsted will let BCC know if there are any issues they want to pursue during the site visit on the 16<sup>th</sup> October.

## **Item 9 – Organisational Updates**

VS confirmed that the letter regarding the Foundation Degree has been written and given to Chris Williams for approval.

### **4. Local Delivery of Services for Children and Young People (Chris Munday)**

CMunday presented and discussed the paper 'Local Delivery Programme Update for the Children and Young People's Trust July 2008'. Explaining the aim of the paper is to deliver good news around the plan. The local delivery approach is being delivered in phases, the next areas are Aylesbury and Marlow in September and the last areas will be launched early in the new year.

SI commented that the update was pleasing as it indicated the beginning of a culture change in the way we work. We need to focus on the holistic approach to a child within a family. It was suggested that we need to come back to this to look at how we can put mechanisms in place to improve in this area. It was noted that it was good to see the inclusion of housing issues. With regard to realigning services, SI has recently written to schools, indicating a need for them to come forward with us.

CMason asked what the capacity is and is there any sense of demand?

CMunday responded that some authorities are further ahead with a initial bulge of unmet need as in Shropshire. We are beginning to see that here. Numbers will be difficult to ascertain and that is why there has been a phased approach. We have not put in more services but realigned existing. The feedback from Outreach and CAMHS has been a reduction in inappropriate referrals. Although there are concerns that lead professionals roles will have an increased workload. Looking at the overall impact, more early intervention may be required.

MC supported this good news.

DT noted that during meetings recently there has been emphasis on thinking 'Family' and processes have been discussed with the police. An interagency discussion is needed.

CMunday noted that the police engage at a local level around issues such as domestic violence and are looking at what can be piloted around this. Police and Probation don't want to complete CAFs because they don't have enough information.

AG asked if the resources and training are available. CMunday responded – training is operating with reasonable attendance that is cross cutting across the agencies. There is still work to do on this and the long term programme.

SI noted that nationally the Police will not fill in CAFs. How can we work with them to work this out? We should continue to champion and actively encourage the process. AH suggested that indentifying key data would be start.

DT noted that there are different thresholds, with police intervention at a different level to ours. A debate with the Police could ensure that these thresholds are aligned. CMunday agreed with DT about the different levels and this raises the question of it going to social care or early intervention.

Clarification of abbreviations was made as follows:

- TAC – Team Around a Child
- TAP – Team Around a Provider

EM asked if everyone was getting the Newsletter, some are not so EM to review.

**Action: EM**

VS asked about the long term for children's centres accessibility for the rural areas, transport and links in to the services. CMunday responded that there will be a mobile children's centre that can also be used for other services. Communities need to be identified.

VS noted that the CAFs and other forms are difficult to complete for some within the voluntary sector and others who are not involved with Social Care.

CMunday acknowledged that Safeguarding are aware of this and are mindful of the number of forms and are looking at this.

SI requested that thanks and encouragement be recorded to colleagues who are delivering this agenda.

## **5. Children and Young People's Trust Website (Caroline Corcoran and Julie Battersby)**

CC presented and discussed a draft design for the CYP Trust website and stressed that this was not the final version. CC noted that it is a statutory duty to provide information. Bucks On line has fallen into lack of use and the suggestion is to reinvent Bucks On Line which will host the Trust site.

The pages on the website about the Trust will all have the Trust branding. There will be mechanisms to go direct in to the Trust site at different levels e.g. for children, young people and parents.

The website will have a lot of links in to other sites that already exist. It is also suggested that things for children such as games will be added and using alternative technology such as touch screens.

The Trust site will be up and running by the autumn.

CC asked the board to consider the proposal regarding the Trust site and Trust development.

SI opened the floor for feedback.

DG said the heading was good overall. GC2C are looking at this also and it was suggested to link in with them to get continuity. DG suggested CC contact Steve Orchard.

**Action: CC**

AG noted that it is very important to get the links right.

SI asked the Trust Board if this was the right way forward.

*The Trust Board agreed that it was and that work on the site should go ahead.*

JB gave an overview of the Government requirements for the Family Information Service.

- The scope of what is now required has a very wide remit.
- Information needs to be provided in different ways to reach different people.
- The challenge will be keeping it up to date.
- Providers are generally happy to give information as this is advertising.
- The DCSF require us to provide information and we need to focus on this as the DCSF have given us a very tight timeline.

- The Family Information Service will be part of the Trust web site.
- A large marketing campaign will need to be done.

CMason asked about tendering – CMunday responded that tendering details will be on the voluntary sector website.

It was asked how it will look for children and families. Response - you will be able to search for services local to your postcodes. You will also be able to search using a word.

Practitioners will be able to access more information.

CMason asked who had overall responsibility. JB responded that it would be managed by BCC; however all will need to buy in and support it.

AG asked about managing information, how will it be kept up to date? JB confirmed that the online portal will help to keep it up to date but it will need additional support.

SI noted that expectations need to be completely clear. JB agreed as this is mandatory. JB will take Phase 2 to managers.

**Action: JB**

LH noted that this will give links to the District Councils, however as we are signposting people to organisations, who is going to be the gatekeeper? How can we get the right people included? Will people think they are safe because they are on our site? JB confirmed that CRB checks will not be done on everyone. However it will be clear that we do not recommend any particular sites and there will be a disclaimer. SI noted that we will need to give parents information on how to make their own checks.

VS noted that small local voluntary organisations don't have knowledge and responsibility and will need support. JB noted that this should engage groups like that and it needs to be considered how we can help organisations without IT equipment etc.

SI asked how this will be taken forward. JB responded that the process is underway and tendering is due to be complete by September.

SI requested information from JB about who needs to be involved by September so partners can be made aware of this request.

**Action: JB**

SI thanked CC and JB for the presentation.

## **6. Information Sharing Protocol Position Statement**

The members of the Trust Board had been asked at their June meeting to provide a position statement on the operation of the Multi-agency Information Sharing Protocol.

EM gave the BCC position statement to the Trust Board.

All other Trust Board member organisations were requested to email a position statement to EM by the 11 September.

**Action: All**

EM will compile the statements into one document and this will be presented at the September Trust Board meeting.

**Action: EM**

EM will provide EM-S with background information on this and who the contact within his organisation is.

**Action: EM**

CMunday suggested that statements should be about where you are in your organisations and to highlight barriers.

## **7. Trust Board Review (Sue Imbriano)**

SI gave a verbal update on the Trust Board Review, discussing the need as originally identified and the interviewing process. SI talked briefly about the interviews that took place. It was then recommended by the Trust Board Review Panel that the Trust Board re-thinks what we want from the review via the Trust Board Review Panel and not to go ahead with either organisation that was interviewed.

However, one of the organisations that were interviewed could be approached to facilitate sessions at an away day event.

LH noted that following discussions at a recent event with other authorities, where enquiries were made about the chair, others confirmed that the chair was a lead member, a legal executive or a lead officer. There were no independent chairs.

SI asked if any other Trust Board members would be interested in joining the Trust Board Review Panel

EM-S and MC offered to join the Trust Board Review Panel

SI asked if the board were happy with recommendation.

*The Trust Board agreed the recommendation.*

EM will feed back to the organisations who were interviewed that the Trust Board will not be proceeding with their proposals.

**Action: EM**

VS will informally contact the University of Warwick as research in this area is being done there.

SI and EM to discuss the next steps e.g. meeting dates and inform members of the Trust Board Review Panel.

**Action: SI/EM**

## **8. Local Area Agreement (Chris Munday)**

CM noted that there was nothing to report.

## **9. Organisational Updates**

VS reported that over 40 people are taking up the foundation degree, which is fantastic news.

MC reported that approximately a third of schools have been affected by the problems with SATs exam papers, which were going missing, getting mixed up and wrong results. MC has written to Ed Balls.

SC reported that by September there should be idea about the new structure of the LSC.

LH reported on the Care Matters Launch. GOSE are doing sub regional launches late October/Early November. LH is having a meeting in August on how to do this launch, organisations that deal with looked after children will be involved.

AG fed back on a recent Connexions Board Meeting the following was noted:

- Connexions are very engaged in the local delivery model.
- Discussions on the NEET Group and the efforts they are making to get in touch with children and young people.
- There were two young people on the Board which was very positive but there more young people representation from the south of the county is needed.

AH noted that a CAMHS Young People's Service User Group has been set up which can be accessed to discuss issues with young people.

DT regarding Youth Crime reported that the Youth Offending Service and DAAT have talked with the police about knife crime crossing partnership agendas. This subject will come back as an agenda item in the autumn.

**Action: DT**

CMason reported on a meeting had with Chris Garcia regarding transitions and work being done by Action for Youth 11-13 year olds. SI acknowledged that transitions can be a potential trauma for young people. VS noted that this includes the transition from child to adult. EM confirmed that Transition is coming up as a priority from the needs analysis across all boundaries. After consultation on the priorities in the needs analysis and depending on the result a working group might need to be established. LH noted the transition between children and young people especially for those children in care.

SI noted the new Children's Trust Guidance which is out for consultation. This is on the August Trust Board agenda.

## **10. Any Other Business**

Apologies for the next meeting were received from SI and PT.

## **11. Date and Time of next meeting**

Thursday 21<sup>st</sup> August 2008, 9.30am to 12 noon, Mezz 3, County Hall, Aylesbury.