

TERMS OF REFERENCE
Children and Young People's Trust
Local Delivery Programme Board

Children and Young People's Trust Vision Statement

"In Buckinghamshire we want all our children and young people to have the best start in life and to be able to lead safe, healthy and fulfilling lives, and to be able to make a positive contribution to their communities and to society. Our aim is to ensure access to a range of universal services as well as developing more targeted services to meet their specialist needs."

Aim of Local Delivery Programme

The Local Delivery Programme constitutes one element of the wider ECM programme in Buckinghamshire.

The Programme sponsor is Chris Munday and the Programme leads are David Shaw and Heather Clarke.

The programme brings together four key streams of work which will provide locally delivered and integrated services for children, young people and families. The streams of work are the development and implementation of

- A local delivery model
- CAF, the role of lead professional, TAC and TAP
- extended services, and
- Children's Centres

The development of the local delivery model will provide the overarching framework within which the delivery of services will be made.

Age group covered: 0-19 years (up to 25 years in the cases of young people leaving care and those with special needs). eCAF only covers children and young people up to their nineteenth birthday, however, partners still have a responsibility for children and young people post 19 and co-ordination of support is still necessary where needs are identified.

Groups affected: children and young people (0 to 19 years (up to 25 years in some circumstances), parents, carers and professionals.

Objectives of the Board

1. To improve outcomes for children and young people in Buckinghamshire by ensuring effective development and implementation of local services for the Children and Young People's Trust

2. To lead on the development of Children and Young People Local Delivery arrangements in Buckinghamshire
3. To ensure the effective strategic and integrated development of Children's Centres, Extended Services, Local Delivery Teams, CAF and Lead Professional in Buckinghamshire
4. To oversee the implementation of Local Delivery arrangements.
5. To ensure that Children and Young People Local Delivery Areas (CYPLDAs) offer equality of access and promote diversity and community cohesion
6. To monitor and report on the performance of the CYPLDA arrangements

Key Tasks:

- To monitor, support and oversee plans for the implementation of Local Delivery.
- Shape policy and practice.
- Drive forward change.
- The Board will meet approximately every 2 months or as otherwise agreed.

- At each meeting the Board will receive an update report linked to the programme action plan.

- Status monitoring reports will be presented to the C&YP Services Strategic Management Board bi-monthly

- The Programme Board will report to the C&YP Trust Board at key decision points in the development of the Programme.
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Responsibilities of member organisations:

- To provide regular representation at meetings.
- To ensure dissemination of relevant information throughout member organisation.
- To promote the work and value of the Programme to all relevant audiences.

Links to other Groups:

- Buckinghamshire Children & Young people's Trust Board
- Integrated Youth Services Programme Board
- Local Delivery Outcome Group

Links to other strategies:

- Prevention Strategy
- Contact Point Programme
- Children & Young People's Plan

- Children & Young people's Participation Plan
- Extended Services Strategy
- Children's Centres Strategy

Meeting dates 2008:

DATES	TIME	VENUE
Wednesday 30 th April	2.00pm to 4.00pm	Mezz 1
Wednesday 30 th June	2.00pm to 4.00pm	Mezz 3
Thursday 9 th October	9.30am to 11.00am	Mezz 1
Thursday 11 th December	9.00am to 11.00am	Mezz 1

Membership

Chris Munday - Programme Sponsor
 Marion Clayton/Lin Hazell Cabinet Members
 David Shaw - Programme Lead
 Heather Clarke - Programme Lead
 Collette McCarthy – lead for Local Delivery
 Louise Chatterley – lead for Extended Services
 Mandie Clemmett – lead for Children's Centres
 Liza Wormell – lead for CAF and Lead Professional
 Jane Taptiklis – Joint Commissioning (Health)
 Elaine Coleridge-Smith – Provider Services (Health)
 Amanda Brooke-Webb - BCC Community Services
 Chris Garcia – BCC Youth Service
 Janet Sparrow – BCC Achievement and Learning Division
 Steve Orchard – BCC Local Communities strategy (GC2C)
 Gordon Vincent – lead for Children's Workforce Strategy
 Sue Martin – voluntary sector
 Louise Goll-BCC Achievement and Learning Division
 Trevor Boyd-BCC Safeguarding Division
 District Councils
 Martin Holt – Chiltern
 Elaine Jewell – Wycombe
 Ian Barham - Aylesbury Vale
 South Bucks - tbc

