

**Buckinghamshire
Children and Young People's Trust Board
Terms of Reference**

Membership:

Chairman – Chris Williams

- The Chief Executive of Buckinghamshire County Council (Chris Williams).
- The Director of Children's Services of Buckinghamshire County Council (Sue Imbriano).
- Cabinet Member for Children's Services of Buckinghamshire County Council (Cllr. Val Letheren).
- Cabinet Member for Education and Skills of Buckinghamshire County Council (Cllr. Mike Appleyard).
- A Member of Aylesbury Vale District Council (Cllr. Steven Lambert).
- A Member of Chiltern District Council (Cllr. Mimi Harker).
- A Member of South Bucks District Council (Cllr. Anita Cranmer).
- A Member of Wycombe District Council (Cllr. Mrs Jean Teesdale).
- A Chief Executive representative of the District Councils (Alan Goodrum).
- The Chief Executive, NHS Buckinghamshire & Oxfordshire Cluster (Matthew Tait).
- A Non Executive Director of NHS Buckinghamshire (David Lunn).
- A representative of the voluntary sector (Vivien Salisbury)
- The chairperson of the Buckinghamshire Local Safeguarding Children Board (LSCB) (Donald McPhail).
- A representative from National Probation Service, Thames Valley (Sue Cooke).
- A representative of the Thames Valley Police authority (Chief Inspector Kate Ford).
- A representative of the Young People's Learning Agency (Andy Toynton).
- Representatives from Buckinghamshire Further Education colleges (Pauline Odulinski and Gill Clipson).
- A representative from Connexions (Katharine Horler).
- A representative from Jobcentre Plus (Bianca Kerley)
- Special Schools/Pupil Referral Unit Head teacher representative (TBC).
- Upper School Head teacher representative (Pete Rowe).
- Grammar School Head teacher representative (Peter Holding).
- Primary School Head teacher representatives x 3 (one from each of the Local Partnership Board Areas). (TBC).
- Governing body School representative (Malcolm Peckham).

- Chairs of the Children and Young People's Trust Local Partnership Boards (Bob Harrision, Vivien Salisbury, Andrew Walker).

All members to have named deputies. See page five.

Support Officers:

- Ed Mallam, Operations Manager, Children and Young People's Services, Buckinghamshire County Council.
- Chris Munday, Service Director, Commissioning and Business Improvement and Access and Inclusion, Children and Young People's Services, Buckinghamshire County Council.

The Trust Board is drawn from members who represent or have close working links a number of organisations. These are detailed on page six.

Name:

Buckinghamshire Children and Young People's Trust

Vision:

"In Buckinghamshire we want all our children and young people to have the best start in life and to be able to lead safe, healthy and fulfilling lives, and to be able to make a positive contribution to their communities and to society. Our aim is to ensure access to a range of universal services as well as developing more targeted services to meet their specialist needs."

The people we serve:

Children are defined as 0 to 11 years of age, including pre birth. Young people defined as 11 to 19 years of age (up to 24 in some circumstances).

"Improving the well-being of all children, young people and their families must be the starting point for developing Children's Trusts and evaluating their effectiveness. "All children" includes the most disadvantaged, and improving their well-being means narrowing the gap between disadvantaged children and their peers in achieving these outcomes."

Source: DfES, Statutory Guidance on Interagency Co-operation to Improve the Well-being of Children: Children's Trusts, 22 December 2004.

Role of Trust:

- To seek to ensure resources of member agencies are made available and deployed in the most cost effective way to meet the 5 Every Child Matters (ECM) Outcomes and associated aims, targets, indicators and inspection criteria.
- To approve and ensure the effective implementation and review of the Children and Young People's Plan.
- To ensure the active involvement of all stakeholders in the planning, delivery and evaluation of services.
- To lead the overall approach to children and young people's participation in decision making as laid out in the Participation Plan.
- To performance manage the development of integrated services and processes across all services for children and young people.
- To ensure robust links are maintained with the Local Safeguarding Children Board so that the Trust is fully aware of performance and issues arising and takes appropriate action.
- To be the strategic lead on commissioning and funding across services for children and young people.
- To performance manage progress on the 5 ECM Outcomes and associated aims, targets, indicators and inspection criteria.
- To take overall responsibility for the Inspection and Joint Area Review processes and subsequent action plans.
- To lead, empower and review the Trust Children and Young People's Plan Group and three Local Trust Partnership Boards in order that the members are able to plan and deliver services and recommend key decisions regarding those services.
- To report as required to agencies accountable bodies
- To review the method of working annually.

Accountability:

The Trust will be subject to scrutiny by a sub group of the County Council's Overview and Scrutiny Committee for Children's Services. This group will consist of County and District Members and other appropriate partner body representatives.

Meeting setting and frequency:

The Trust will hold meetings in public on a monthly basis for 2 hours.

Agenda:

Standing items:

- Children and Young People's Plan.
- Stakeholder Participation.
- Outcomes.
- Local Priority Themes.

- Inspection.
- Performance Management.
- Safeguarding.
- Resourcing.

Support requirements:

- CYPSP
- Other partners not represented on the CYPSP
- Business Support
- Administration
- Participation
 - Children and Young People
 - Parents and Carers

Protocol re Accountability:

Members of the Children's Trust will be responsible for those matters specified in the terms of reference. In addition they obviously maintain their normal accountability to their host organisation. As the Trust develops it will be important for decisions to be ratified quickly.

Therefore there will be a need for Trust members to seek relevant approvals through their own agency arrangements. It may be possible to map out key dates for example for funding decisions but other issues may arise without notice. It is therefore imperative that each organisation has arrangements in place to facilitate swift approval.

An example of the requirement for such a protocol is the approval of the Children and Young People's Plan:

- Three year plan requires approval by partner organisations by April 2011.
- Plan will need annual review and revision of priorities will similarly need approval each April.

On occasions it may also be necessary to report progress on a particular outcome or priority to a single agency and mechanisms will need to be in place to accommodate this.

Children and Young People’s Trust Deputy Members:

Name	Position	Organisation	Person representing	Sector representing
Lynda Cockerell	Chief Executive	Action 4 Youth	Vivien Salisbury	Voluntary
Cllr. Nik Stewart	District Councillor	Chiltern District Council	Cllr. Mimi Harker	District Councils
Cllr. Brian Pollock	District Councillor	Wycombe District Council	Cllr. Mrs Jean Teesdale	District Councils
Christine Matthews		NHS Buckinghamshire	Matthew Tait	Health Services
Lyn Richards		National Probation Service Thames Valley	Sue Cooke	Probation
Alison Murphy	Service Director, Safeguarding	Buckinghamshire County Council	Donald McPhail	Local Safeguarding Children Board

Organisations/Groups represented by or having close working links to Trust Board members:

Trust Members	Organisations/Groups
	Representation:
	Representation: Links: